



Open a browser (Chrome, Edge, etc.). Go to idrive.com and choose Log In in the top right corner. Enter in the username and password and select Login.

Two-step verification is required. Check your email and enter in the code that was emailed to you. The code expires after 5 minutes, so make sure to do it quickly.

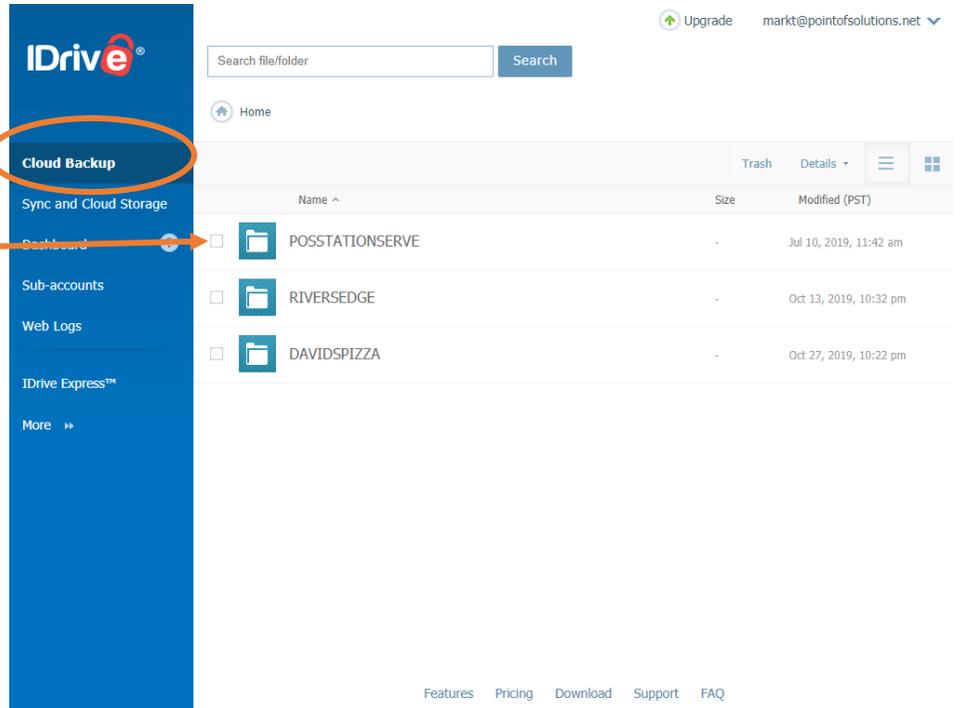
From Email

Dear markt@pointofsolutions.net,
The verification code to login to your IDrive account is:
936707

This code is usable once and valid for 5 minutes from the time of request. Do not share the code with anyone.

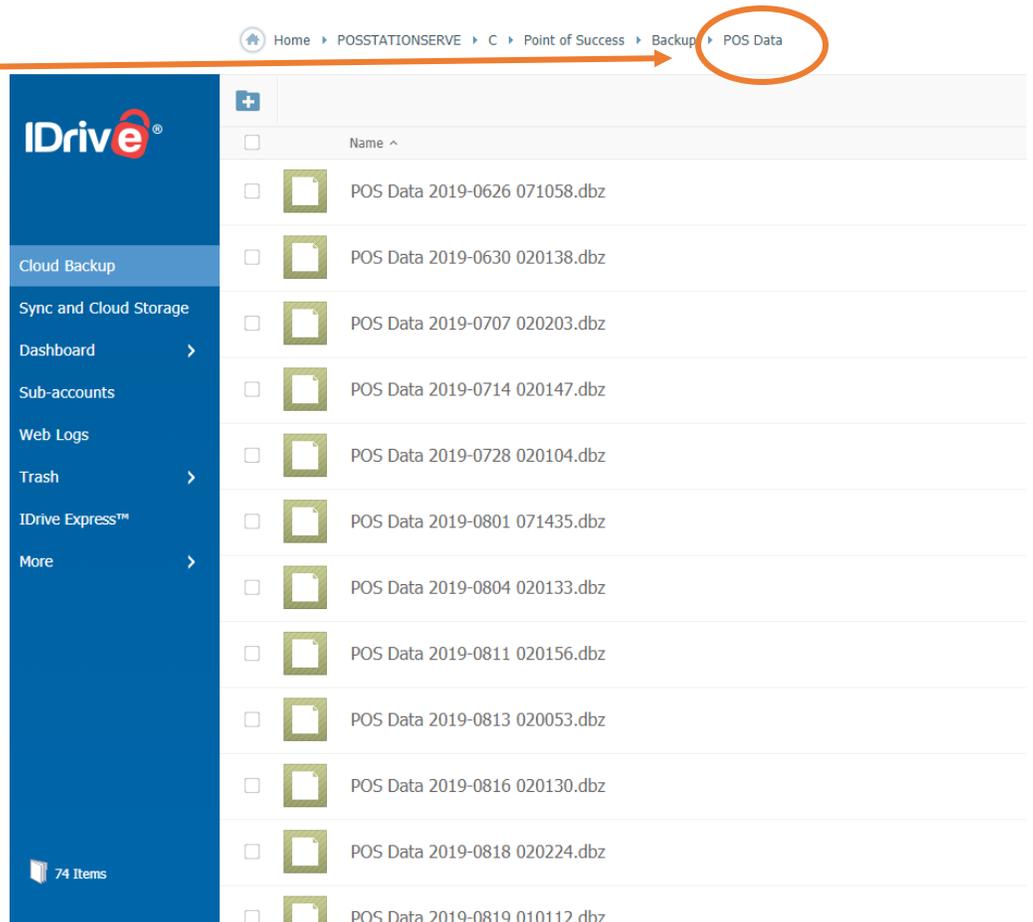
Go to Cloud Backup.

Choose a client folder to clean up.



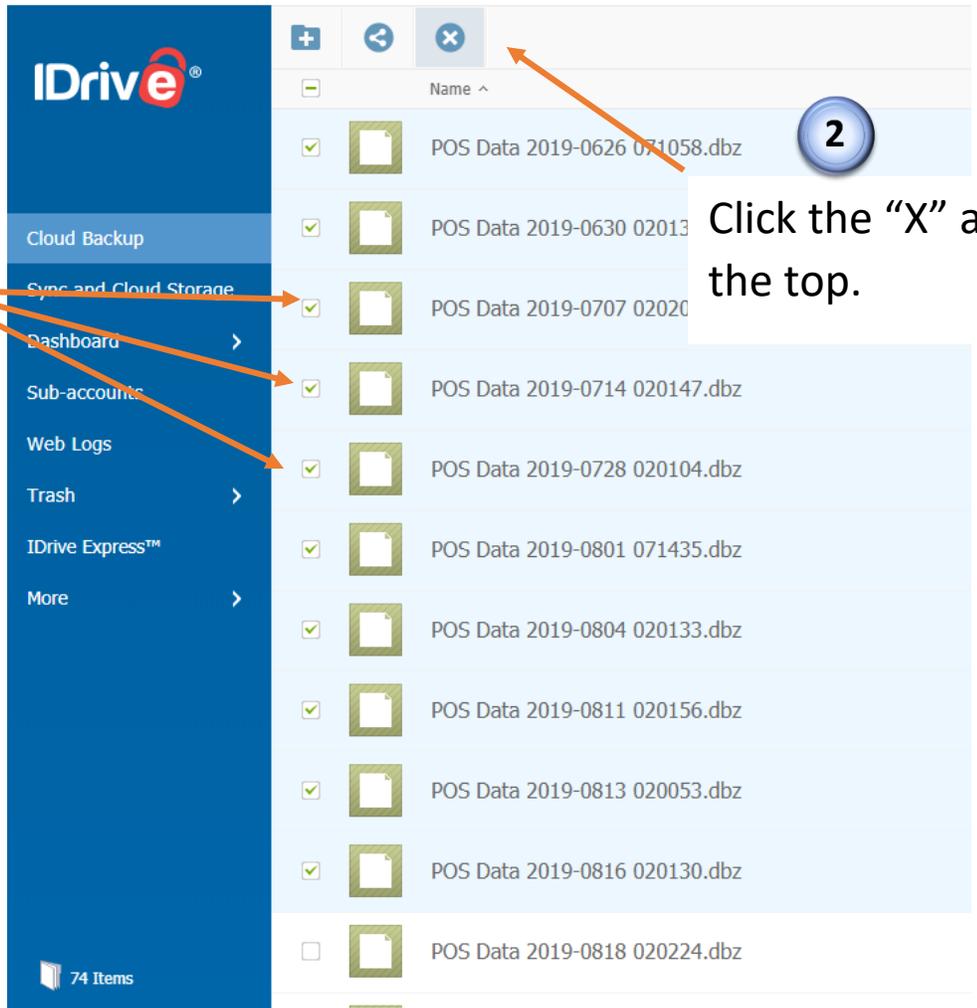
Navigate to the POS Data folder.

Note the number of items – delete the oldest files until the number of items is about 50.



To delete files:

1 Check the box next to the file(s) to delete.



Click the "X" at the top.

3 Choose Yes when it prompts.

